

DeSales University Financial Aid Satisfactory Academic Progress

To retain eligibility for federal and institutional financial aid, students must maintain satisfactory progress in their academic program and be in good academic standing.

Satisfactory Academic Progress is reviewed at the end of each semester for Traditional Day and Adult Studies students. Students are not considered to be maintaining satisfactory academic progress for financial aid when their academic progress fails to meet the following qualitative and quantitative requirements:

Qualitative Assessment

Attempted Credits	1-23	24-47	48-62	63 +
Minimum cumulative GPA needed	1.5	1.6	1.8	2.0

Quantitative Assessment

Attempted Credits	1-23	24-47	48-62	63-180*
Completion Rate	50%	54%	58%	67%

Any additional students who are placed on Academic Probation will also be deemed not to be making academic progress for financial aid.

The completion rate is calculated as the number of passed courses (courses for which a student earned a passing grade) divided by the number of attempted courses (the total of earned courses, and courses for which a student has received a grade of W, F, FA, FO, WP, or WF). Courses dropped during the published 100% refund period and audited courses are not treated as attempted or earned courses. For courses that have been repeated, attempted and earned courses for all occurrences are included. For transferred courses, courses accepted will be included in attempted courses only for the purpose of determining placement in the charts above.

A degree audit is performed for any student who changes programs or pursues additional degrees. If a student has exceeded the maximum time frame based on total attempted courses, including transfer courses, additional time to attempt the remaining courses required for completion may be granted if courses already taken are not applicable to the new programs or if additional courses are needed to earn an additional degree.

*Regardless of cumulative GPA and completion rate attained at any time, students will be ineligible for federal and institutional financial aid when their total courses attempted exceed 150% of the credits required for their program (example: $120 \times 150\% = 180$).

Financial Aid SAP Warning

Students not making satisfactory academic progress for the first time may receive one semester of financial aid on probation. The one time financial aid probation provides one term for a student to get back on track and regain eligibility. Students must attain satisfactory academic standing by the end of the semester for which they receive aid on probation.

Financial Aid Probation

If a student finds himself or herself on academic probation or not making satisfactory academic progress in a subsequent semester, s/he may appeal to the Financial Aid Committee for one additional semester of financial aid on probation. In order for the financial aid committee to review a student's appeal the following information is needed:

- A written statement from the student explaining why s/he was unable to achieve satisfactory academic standing
- A written plan outlining how he or she will achieve satisfactory academic standing that has been reviewed with an academic advisor;
- One written letter of reference from the academic advisor or SAP waiver request, on the student's behalf, from the appropriate college dean. Waivers may be granted due to serious illness, severe injury, or the death of a relative. The dean may grant an appeal one time under these circumstances only if it is possible for a student to mathematically meet the qualitative and quantitative program requirements within 150% of the published length of the program.

While appeals are generally granted for only one semester, detailed multi-semester academic plans may be developed, on a case-by-case basis, at the discretion of the financial aid director in consultation with the academic dean, or dean of lifelong learning. If granted, academic plans are monitored each semester to ensure that the student meets all requirements. Students must meet all of the conditions of the academic plan in order to continue to receive financial aid.

Financial Aid Suspension

No appeal will be granted and other financial arrangements (such as an alternative loan and/or payment plan) must be used if a student finds himself or herself on academic probation and not making satisfactory academic progress in any subsequent semester after s/he has receive a semester of aid on warning and a semester of aid on appeal or if s/he fails to meet the conditions of an academic plan.

Academic Progress for State Aid

Before crediting a State Grant to a recipient's account, the school must verify that, for the last academic year during which the student received state grant aid, the student completed the required minimum total number of credits or clock hours for the terms to which grant aid was applied.

Methods of Communication

An email and letter will be sent at the end of each semester notifying the students not making satisfactory academic process of their status.